

SKILLS RECOGNITION TOOLS

EUROPEAN TOOLS

Youthpass

Youthpass is a European tool for the recognition of non-formal and informal learning in youth work. Participants use Youthpass certificates to describe what they have done and what they have learned during the projects funded by Erasmus +. It helps reinforce social recognition of youth work, and support young people employability.

<https://www.youthpass.eu/enq/youthpass/>

Europass CV

Europass Curriculum Vitae is a document that is used to describe skills and qualifications in Europe. On the one hand, it helps European citizens find a job or a training, and on the other hand, it helps employers better understand skills of the workforce, in an effective and clear way. Available in several languages, samples and instructions are provided in order to facilitate the creation of Europass CV.

<https://europass.cedefop.europa.eu/en/home>

European portfolio of skills

Established by the Council of Europe, the European portfolio for youth leaders and youth workers is a tool that helps them present their skills based on high quality European standards, whether they are professionals or volunteers. It is used to describe and evaluate their experiences and skills, and for the recognition of non-formal work, education and learning.

<http://www.coe.int/en/web/youth-portfolio>

NATIONAL TOOLS

Skills assessment (France)

Skills assessment helps employees describe and evaluate their skills and abilities and present their professional project. The aim of this tool is that employees can establish their professional priorities, and to promote career management and occupational mobility. This document should be made by an accredited organization or an interinstitutional centre of skills assessment.

http://travail-emploi.gouv.fr/le-bilan-de-competences,1073.html#sommaire_2

C-Stick (Belgium)

Created in 2006 by JES, a Belgian youth NGO, the C-STICK tool is a digital portfolio in which young people can gather and store all relevant information about the skills acquired in a non-formal learning project, in order to generate a CV from a program. The C-STICK is also provided in USB stick and contains a database that can be updated anytime, to promote youth employability.

<http://www.jes.be/C-Stick/index.php?TK=En>

VAE (France)

The VAE or Validation Acquired Experiences is a certificate that validates all the work experiences a person acquired. It is necessary to have at least three years of experience, and to submit a file to a certifying authority. The VAE has the same value as a diploma obtained through training.

<http://www.vae.gouv.fr/>

ProfilPass (Germany)

ProfilPass is an instrument used to document one's informal and non formal skills. It contains a summary of a user's skills and abilities, and a description of their professional goals. Then the ProfilPass tool lists the strengths of the user's resume, and generate an action plan to achieve the goals. ProfilPass Plus gathers all the skills in one document called the certificate of references, which will be useful for job seeking.

<http://www.profilpass.de/>



VARIOUS AND ONLINE TOOLS

Mini-CV

The mini-CV is a complementary tool that is useful for job seeking. It is a brief summary of a CV, in the form of a business card. The mini-CV helps people describe all relevant information about their skills and strengths. This CV in small format is a handy tool that one can bring and distribute when there is a job opportunity, anytime.

About Me

About Me is an online tool for a quick presentation and with just a few clics. It is used to intuitively create a user's profile, by describing all the experiences, activities, details and links that help to learn more about him or her (blogs, social media, websites, accounts). On one Web page, About Me is a free online CV that gathers all the main information that are necessary for job seeking.

<https://about.me/>

LinkedIn

LinkedIn is the largest global professional network, which helps millions of professionals be connected. It is a social network that provides a free online service of CV creation. It helps businesses find a one's professional profile on the Internet, which can boost career. LinkedIn also gives latest information and news to improve skills in a specific area.

<https://www.linkedin.com/>

Vizualize Me

Vizualize Me helps to make an infographic resume for free, in a relevant and funny way. By entering all the necessary information online, people can search for a job. It is a simple and effective tool in which everyone can easily apply for a job when they find an opportunity.

<http://vizualize.me/>