

Mini-CV

Job search tool



Association Migration
Solidarité & Echanges
pour le Développement

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What is a Mini-CV

- ❖ A Mini-CV is a brief summary of the CV. It has the form of a « calling card », that is to say 10-15 lines on a A5 double-sided sheet of paper.
- ❖ It allows you to write all the relevant information about yourself as well as your skills and strengths. It must reflect your differences and added value, in comparison with other profiles.
- ❖ It is a practical tool that can be carried and then distributed when a job opportunity appears.

How to make a Mini-CV

The Mini-CV has the form of an A5 sheet of paper and must contain:

- ❖ Your contact details
- ❖ Your professional project
- ❖ Your key skills
- ❖ Your training
- ❖ Your international experiences
- ❖ Your language skills (optional)

How to make a Mini-CV

The Mini-CV should:

- ❖ Be read quickly, in just one look
- ❖ Reflect your skills, expertise, know-how, and added value
- ❖ Demonstrate your sense of synthesis
- ❖ Be distributed widely as a professional calling card

Good luck!

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